

Request for Activation of Dormant Account

To,
V Mathran & Co Private Limited
204 Vaishno Chambers
6 Brabourne Road
Kolkata 700001

Dear Sir,

RE: Demat Id _____ / Trading Code _____

I / We _____ is/are maintaining the above trading account with you.

I/We have not operated the said trading account for a long time and understand that due to security reasons, the Member has classified the said account as “**Dormant**”. I/We now would like to operate the said trading account regularly and request you to re-classify the account as “**Active**”.

I/We have received all the contract notes and obligation statement since account opening whose details are reflected in my ledger/contract Notes. As on date I have no grievances regarding the trades against the company and would like to trade in future. Further I/We agree to update the financial details every year as per regulatory requirements.

As required please find enclosed one financial document from the following prescribed document duly attested by me/us along with Pan Card & Address Proof copy:

Copy of Form 16 in case of salary income	Salary Slip
Bank account statement for last 6 months	Copy of Annual Accounts
Copy of ITR Acknowledgement	Networth Certificate

*Additional documents to be submitted in case of Corporate Trading and Demat Account:

- Audited Financial Statements
- Share Holding Pattern
- Networth Certificate

I/We agree to pay all the pending / recoverable charges in my account.

Yours truly,

Client Signature(s) _____

Date: _____

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For Office Use

	Particulars of Employee accepting request	Entered by:	Verified by:
	Name: _____		
	Designation: _____		
	Signature: _____		