

CENTRAL KYC REGISTRY | Know Your Customer (KYC) Application Form | Individual

Important Instructions:

A) Fields marked with “*” are mandatory fields.

B) Tick ‘✓’ wherever applicable.

C) Please fill the form in English and in BLOCK letters.

D) Please fill the date in DD-MM-YYYY format.

E) For particular section update, please tick (✓) in the box section number and strike off the sections not required to be updated.

F) Please read section wise detailed guidelines / instructions at the end.

G) List of State / U.T code as per Indian Motor Vehicle Act, 1988 may be obtained from our office.

H) List of two character ISO 3166 country codes may be obtained from our office.

I) KYC number of applicant is mandatory for update application.

J) The ‘OTP based E-KYC’ check box is to be checked for accounts opened using OTP based E-KYC in non-face to face mode.



For office use only

Application Type*

☐ New

☐ Update

(To be filled by financial institution)

KYC Number

(Mandatory for KYC update request)

Account Type*

☐ Normal

☐ Minor

☐ Aadhaar OTP based E-KYC (in non-face to face mode)

☐ **1. PERSONAL DETAILS*** (Please refer instruction A at the end)

	Prefix	First Name	Middle Name	Last Name
☐ Name* (Same as ID proof)				
Maiden Name				
Father / Spouse Name				
Mother Name				
Date of Birth*				
Gender*	☐ M- Male	☐ F- Female	☐ T-Transgender	
PAN*		☐ Form 60 furnished		

☐ **2. PROOF OF IDENTITY AND ADDRESS*** (Please refer instruction B at the end)

I. Certified copy of OVD or equivalent e-document of OVD or OVD obtained through digital KYC process needs to be submitted (anyone of the following OVDs)

☐ A- Passport Number	
☐ B-Voter ID Card	
☐ C-Driving Licence	
☐ D-NREGA Job Card	
☐ E-National Population Register Letter	
☐ F-Proof of Possession of Aadhaar	
II ☐ E-KYC Authentication	
III ☐ Offline verification of Aadhaar	

☐ **PHOTO***



Address

Line 1*	
Line 2	
Line 3	
District*	
Pin/Post Code*	
City / Town / Village*	
State/U.T Code*	
ISO 3166 Country Code*	

☐ **3. CURRENT ADDRESS DETAILS** (Please refer instruction B at the end)

☐ Same as above mentioned address (In such cases address details as below need not be provided)

I. Certified copy of OVD or equivalent e-document of OVD or OVD obtained through digital KYC process needs to be submitted (anyone of the following OVDs)

☐ A- Passport Number	
☐ B-Voter ID Card	
☐ C- Driving Licence	
☐ D-NREGA Job Card	
☐ E- National Population Register Letter	
☐ F - Proof of Possession of Aadhaar	
II ☐ E-KYC Authentication	
III ☐ Offline verification of Aadhaar	
IV ☐ Deemed Proof of Address - Document Type code	
V ☐ Self Declaration	

Address

Line 1*	
Line 2	
Line 3	
District*	
Pin / Post Code*	
City / Town / Village*	
State/U.T Code*	
ISO 3166 Country Code*	

