



To,
V Mathran & Co Private Limited
204, Vaishno Chambers,
6, Brabourne Road,
Kolkata-700001
[DP ID IN305058]

**ANNEXURE O
TRANSMISSION FORM**

Date

(1) I/We, the undersigned, being the

Executor(s) of the Will		Legal heir(s)	
Administrator(s) of the Estate		Joint holder(s)	
Successor(s) to the Estate		Nominee	
Survivors of HUF			

of Mr./Mrs./Ms. _____, Mr./Mrs./Ms. _____
 and _____ Mr./Mrs./Ms. _____
 _____, the deceased, of which *nomination / probate/
 letter of administration / succession certificate was duly granted to me / us on the _____ day of
 _____ of _____ hereby request you to register me/us as the beneficial owner(s) in respect
 of the securities standing in the name of the said deceased under Client ID _____ DP ID _____,
 the details of which are as follows:

ISIN	Name of Company	No. of securities

(2) I/We give hereunder the details of my/our account with a Participant to which the security balances are requested to be transmitted:

Name	Client ID	DP ID

(3) List of Documents enclosed (for Individual accounts) (tick as applicable):

☒ A For surviving holder(s) in a joint account

☐ Copy of Death Certificate duly attested by a Notary Public or by a Gazetted Officer.

☐ B For nominee of the deceased:

☐ Copy of Death Certificate duly attested by a Notary Public or by a Gazetted Officer.

☐ C For legal heir(s)/legal representative(s) where deceased was a sole holder and no nomination in the account - Value of holding not exceeding Rs.5 lakh on the date of application

☐ Copy of Death Certificate duly attested by a Notary Public or by a Gazetted Officer

☐ Indemnity (*format given at Annexure OC*)

☐ Affidavit (*format given at Annexure OD*)

☐ No objection certificate(s) (*format given at Annexure OE*)

☐ Family Settlement Deed [*as an alternate to No objection certificate(s)*]

☐ D For legal heir(s)/Legal representative(s) where deceased was a sole holder and no nomination in the account - Value of holding was Rs. 5 lakh or more on the date of application

☐ Copy of death Certificate duly attested by a Notary Public or by a Gazetted Officer

☐ Succession certificate

☐ Letter of Administration

☐ Probate of the Will

(4) Declaration:

(Applicable only for legal heir(s)/legal representative(s) where deceased was a sole holder and no nomination in the account - Value of holding not exceeding Rs. 5 Lakh on the date of application)

We declare that the below mentioned person(s) are the only legal heir(s) of the deceased and there are not other legal heir(s). Of these, as specified below, some/all of them are claimants and some of them have given a No Objection Certificate in favour of other legal heir(s). Details are given below:

Sr. No.	Name of the legal heir(s)	Specify whether a claimant or given a No Objection Certificate

(5) List of Documents enclosed (for HUF accounts) (tick as applicable):

☐ A Value of holding not exceeding Rs.10 lakh on the date of application. [Where there is an objection from any member of HUF, documents mentioned at ☐ B below must be submitted]

☐ Copy of Death Certificate duly attested by a Notary Public or by a Gazetted Officer.

☐ Indemnity (*format given at Annexure OF*)

☐ Affidavit (*format given at Annexure OG*)

☐ B Value of holding was Rs. 10 lakh or more on the date of application.

☐ Copy of Death Certificate duly attested by a Notary Public or by a Gazetted Officer

☐ Court Decree

☐ Deed of Partition

☐ C Separation/ partition of HUF:

☐ Copy of Death Certificate duly attested by a Notary Public or by a Gazetted Officer

☐ Settlement Deed

☐ Deed of Partition

☐ Court Decree

(6) Signatures:

Sr. No.	Name of claimant	Signature of claimant

Notes:1. This request form should be signed by the surviving joint holder(s)/ legal heir(s)/ legal representative(s)/ nominee / all surviving members of the HUF, as the case may be.

2. * Strike off whichever is not applicable.